



DIAMOND DEALERS CLUB
SOUTH AFRICA

MEMBERSHIP APPLICATION FORM

A) **PERSONAL PARTICULARS**

SURNAME: _____ NAME: _____

I/D NO. _____ PASSPORT NO. _____

RESIDENTIAL ADDRESS: _____

POSTAL ADDRESS: _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

COUNTRY: _____ NATIONALITY: _____

MARITAL STATUS: _____ IF MARRIED: COP ANC OTHER: _____

MEMBERSHIP OF CLUBS/SOCIETIES: _____

RESIDENCE TEL. NO. _____ BUSINESS TEL. NO. _____ CELL. NO. _____

EMAIL ADDRESS _____

B) **BUSINESS PARTICULARS**

REGISTERED NAME: _____ REG. NO. _____

BUSINESS ADDRESS: _____

FORM OF BUSINESS (eg. COMPANY, C.C., PARTNERSHIP, PRIVATE: _____

STATUS IN BUSINESS (e.g. SHARE HOLDER, PARTNER, OWNER, DIRECTOR _____

STAKE IN BUSINESS: (%) _____ VAT NO : _____

NATURE OF BUSINESS (eg.) TRADING, MANUFACTURING, MINING, OTHER: _____

MAJOR DUTIES IN BUSINESS: _____

HOW LONG HAS BUSINESS BEEN IN EXISTENCE? _____ YEARS _____ MONTHS

NAME OF BANKERS: _____ ACCOUNT NO. _____

BRANCH NO. : _____

NAME OF AUDITOR: _____ TEL. NO. _____

INSURANCE COMPANY/BROKER: _____

AMOUNT OF INSURANCE COVER : _____

ADMINISTRATION

Suite G10, Ground Floor
3 Sturdee Avenue
Rosebank 2196
Johannesburg
South Africa

P O Box 52887
Saxonwold
2132
South Africa

Telephone: +27 11 334-1930

Fax: 086 516 5958

Email: diamonds@diamonds.org.za



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TYPE OF LICENCE: _____ LICENCE NO. _____

BUSINESS TELEPHONE NO. _____ BUSINESS FAX. _____

C) EXPOSURE TO DIAMOND BUSINESS:

NAMES OF OTHER MEMBERS OF CLUB KNOWN TO YOU:

1) _____ 2) _____

3) _____

REFERENCES IN DIAMOND TRADE:

1) _____ 2) _____

3) _____ 4) _____

ACTIVITIES FORMERLY AND CURRENTLY BEING PERFORMED IN THE DIAMOND INDUSTRY:

FULL/PART-TIME INVOLVEMENT IN OTHER BUSINESSES: (DETAILS) _____

TRADE/CHARACTER REFERENCE IF ANY (ATTACH PLEASE)

D) IF YOU HAVE EVER BEEN CONVICTED OF A CRIME KINDLY COMPLETE THE FOLLOWING:

CRIMINAL OFFENCE: _____

CRIME COMMITTED: _____

PLACE CONVICTED: _____

SENTENCE SERVED: _____

PENALTIES PAID: _____

INSOLVENCY/PROVISIONAL/FINAL LIQUIDATION/SEQUESTRATION: (HAVE YOU EVER BEEN DECLARED INSOLVENT?)

DATE/PLACE/CIRCUMSTANCES/DETAILS OF SETTLEMENT: _____

E) HAVE YOU EVER BEEN SUSPENDED / EXPELLED OR REFUSED ADMISSION OF ANY ASSOCIATION OR CLUB?

DETAILS/DATE/NAME OF ASSOCIATION OR CLUB/REASON: _____

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F) **TYPE OF MEMBERSHIP APPLIED FOR:**

FULL / INTERMEDIATE / BROKER./SERVICE/REPRESENTATIVE (NOTE: CONSTITUTION DEFINES ALL TYPES) CIRCLE APPLICABLE:

PROPOSER: _____

SECONDER: _____

SIGNATURE: _____

SIGNATURE: _____

TIME KNOWN: _____

TIME KNOWN: _____

PLEASE ENCLOSE R1000.00 + 15% = R1150.00 (ENTRANCE FEE) TOGETHER WITH 2 PASSPORT SIZE PHOTOGRAPHS

SUBSCRIPTION FEE: R4700.00 Excluding VAT

Any access card issued to me will be returned to the Association should my membership cease..

APPLICANTS SIGNATURE: _____

DATE OF APPLICATION: _____

I HEREBY AGREE TO ABIDE BY THE CONSTITUTION OF THE DIAMOND DEALERS CLUB OF S A AND ALL RULES AND REGULATIONS IMPLEMENTED IN TERMS OF THE CONSTITUTION.

CONSTITUTION AVAILABLE ON REQUEST.

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RULES AND ETHICS IN THE DIAMOND TRADE

In order to be admitted as a member of the Diamond Dealers Club of South Africa, the prospective member is expected to be fully informed as to the Rules and Ethics of the Diamond Trade. The following Rules and Ethics should be noted.

1. Dealings

In the Diamond Trade a person's word is bond. The words "Mazal and Bracha" are used to denote that a deal has been clinched and once a "Mazal" has been given, the deal is finalised and may under no circumstances be altered or broken. It is therefore important to finalise all aspects of the transaction, e.g. terms of payment, exchange rates before the "Mazal" is given. In the absence of any special arrangements agreed to between parties, payment is immediate on conclusion of the deal. Furthermore the failure of an individual to keep his or her word is a serious breach of ethics. A promise to pay by a certain date must always be met.

2. Cachette

The Cachette system is used throughout the Diamond Trade. If a prospective purchaser of a stone or parcel wishes to ensure that the goods are not shown to any other prospective purchaser while the prospective purchaser's offer is being considered, the offeror may seal the goods in an envelope which is known as a Cachette. In the event that the owner of goods does not accept the offer made by the offeror, then only may the offeror open the envelope. This allows the prospective purchaser to amend the offer on opening the cachette. In the event that the offeror on the goods is not available, the Cachette may be broken by the seller in the presence of two members of the Committee of the Diamond Dealers Club of South Africa. The Cachette may also be opened by the seller provided that permission by the offeror has been given to do so.

3. Disputes

In terms of the Constitution of the Diamond Dealers Club of South Africa, any dispute which may arise between the Members of the Diamond Dealers Club shall be referred for arbitration by the Arbitration Sub-Committee. In terms of the Constitution, Members are prohibited from proceeding civilly in a Court of Law against another Club Member where the dispute is related directly or indirectly to the Diamond Industry. The provisions are set out in detail in the Diamond Dealers Club's Constitution and it is essential that all Members of the Club are fully aware of such provisions.

4. a. Appros

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In terms of the local rules of the Diamond Club of South Africa, goods may only be kept on appro for a period of fourteen (14) days. In the event that goods on appro are not returned within 14 days (unless a longer period has been agreed upon between the parties concerned and written on the appro note), the owner of the goods may invoice the holder of the appro goods. Goods on appro may not be re-approved to a third party without the express permission of the owner.

b. **Consignment Goods**

Goods sent on consignment remain the property of the consignor and must be returned on demand. The consignee must warrant that he is insured for the goods whilst in his possession. Monies derived from the sale of consignment goods are to be “ringfenced” and remitted to consignor timeously.

5. **Misdemeanours**

An important function of the Diamond Dealers Club of South Africa is to protect the interests of the Members. It is therefore the obligation of all members to report any misdemeanour to the Secretary of the Club immediately such misdemeanours are brought to a Members attention. The failure of an individual to meet a cheque or similar such actions, constitutes a misdemeanour. Members who fail to report misdemeanours to the Club render themselves liable to disciplinary action by the Committee of the Club.

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